

Research Fellow

The Rockefeller Archive Center (RAC) invites applications for a one-year research appointment starting in August, 2018. A Ph.D. is required for this position.

The Rockefeller Archive Center is a repository of records and a research center devoted to the history of philanthropy and civil society. The RAC houses the records of some fifty foundations and nonprofit organizations, including the various Rockefeller philanthropies, Ford Foundation, Commonwealth Fund, Near East Foundation, Social Science Research Council, Trilateral Commission, and National Committee on US-China Relations. Over four hundred researchers visit the RAC each year, and another two thousand are served remotely. The RAC is located in Sleepy Hollow, NY, and has a forty-five member staff.

The primary responsibilities of the research fellow are the following:

- Work with senior team members in the Research & Education Program to investigate the histories of the organizations whose records are held by the RAC.
- Write narrative historical pieces of varying lengths for both traditional and digital publication.
- Work with foundation staff on short-term research and writing projects.
- Speak to diverse audiences -- including researchers, foundation and nonprofit staff members, and a wider public -- about the work we do and the histories we uncover.

While training in 20th century American history or American studies would be appropriate, the reach of our collections is global and touches many disciplines. Familiarity with archival practices, working with finding aids and handling primary materials will be essential given the nature of this position. Experience in public history or with creative uses of technology for historical interpretation would be helpful.

The research fellow will receive compensation and benefits at a level that is competitive with post-graduate and academic research positions. Interested candidates should submit an application letter and curriculum vitae to careers@rockarch.org by June 25, 2018. Please do not contact the RAC by telephone.

The Rockefeller Archive Center is an Equal Opportunity Employer.

Rockefeller Archive Center
Research and Education
15 Dayton Avenue
Sleepy Hollow, NY 10591
<http://www.rockarch.org>